

Employee Year-to-Date Information

1. Go to the **Employee - Employee - Details** tab.
2. Click the **YTD (F3)** button.

3. Click the arrows next to the **Year** field display figures for a different year.
4. Click **Apply**.

5. Click the **Print** button to print the information out in a report if applicable.
6. Click the **Preview** button to see the report format before printing.

#BDaz:1 BDazzled Design Ltd.

Year: 2017
#2 Glazer JoAnne B

| Earnings Description | | Hours | Amount | Deductions Description | | Amount | Taxes Description | | Amount |
|----------------------|--|-------|-----------|------------------------|--|----------|--------------------|--|----------|
| Salary | | | 25,000.00 | 401k | | 1,500.00 | ER FUI | | 42.00 |
| | | | | Dental Insurance | | 285.90 | ER Medicare | | 347.80 |
| | | | | Health Insurance | | 377.50 | ER QASDI | | 1,487.20 |
| | | | | Vision Plan | | 350.00 | Federal | | 1,536.20 |
| | | | | | | | MCT Mobility Tax | | 26.40 |
| | | | | | | | Medicare | | 347.80 |
| | | | | | | | NY Unemployment | | 8.00 |
| | | | | | | | NYSUI | | 430.70 |
| | | | | | | | New York City Res. | | 504.80 |
| | | | | | | | QASDI | | 1,487.20 |
| | | | | | | | State NY | | 755.50 |
| | | | | | | | | | 6,873.45 |
| | | 0.00 | 25,000.00 | | | 2,513.40 | | | |

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